

Infant/Toddler Center Practicum Syllabus

Fall 2016 - ROP Course

Instructor: Mrs. Fletes

Course Description:

This course is designed to help you prepare for a career in Child Development. You will learn how to care for infants and toddlers in a group setting. You will learn basic skills like diapering, burping, holding, rocking, feeding and effective guidance skills. Opportunities to stimulate and enrich a young child's environment through music, art, reading and physical activities are presented. Part of your responsibilities will include maintaining a safe environment for children, including washings toys, changing crib sheets, wiping down tables, sweeping, vacuuming and other duties as assigned by the center staff. This will also help you personally to learn how to provide proper care, support and love for your child. Parenting includes being responsible for the child's physical needs, creating a nurturing environment of attention, encouragement and love for the child.

Standards. *A5.0 Students understand important elements of a child's physical, intellectual, emotional, and social growth and development A5.1 Understand the biological and environmental factors that influence the development of infants, toddlers and children A5.2 Know the developmental stages of infants, toddlers and children. A5.4 relate the importance of learning environments, experiences, and interactions and their connections to each state of physical, intellectual and social emotional. See Ms. Fletes for a complete list of standards.*

Attendance:

In order to learn these principles, you need to come to class every day. Attendance is part of your classroom grade. If you are sick your parents are required to notify the office on the day of the absences. Remember that the State Law requires students to attend class daily.

Tardies: Tardiness is not acceptable; therefore every student should be in their seats when the bell rings. Tardies to class are viewed as inconsiderate to other students wanting to learn. Tardies will be carefully recorded. Tardies are cumulative throughout the semester. For each six-week grading period:

0 tardies=E; 1 tardy=G; 2 tardies=S; 3 tardies=N 4 tardies=U

Grading: The grading system is computed as follows:

10%- Safety Test	10% - Observations
50% - Attendance/ Class participation	30% Weekly I/T Worksheet

Grades will be given after each unit. Grade % are as follows:
90 - 100 = A; 80 - 89 = B; 70 - 79 = C; 60 - 69 = D

Cal-SAFE Syllabus



Dear Student:

Welcome to the California School Age Family Education program (**Cal-SAFE**). We are excited about your participation in caring for the infants and toddlers of teen parents that use the lab for their child care needs. This is a hands-on learning lab and after approximately 60 hours of class participation and completed course work you will receive a grade and a credit.

Your most important job is caring for and working with the infants and toddlers. This includes cleaning up after them. All childcare workers must document the care they provide. There is a special form (chart) for you to use when documenting what you have done. Make sure you document feeding time, nap time and diaper change on the child's chart.

Check with the infant lab teacher so you know where this chart is located and how to fill it out.

ACTIVITIES, GAMES OR STIMULATING INTERACTION

The daily learning things you do with the infants and toddlers will help you understand that everything you do, talking, singing, reading, holding, and teaching children is very important to their

Student name: _____

development is being stimulated for the child, what they are leaning, how to do the game, and how to keep them entertained. Do the activity several times during the week. Young children do not get bored they actually enjoy repetition.

Attendance

Attendance is very important in the Lab Class. This is an internship class. This is designed to help you with getting a job in a child care center. If you are not here to provide support for the staff the children are the ones affected. Your attendance is crucial in the Lab. At the end of the semester (60 hours) you will be presented with a certificate of accomplishment with detailed description of the competencies you have completed. You will earn 25 points a week for attendance.

GRADING

By thoroughly completing the assignments and by cooperating with the infant lab teachers you can earn a "A." Remember attendance is very important to earn a good grade.

Expectations

1. Respect staff and students in Lab.
2. No eating or drinking inside.
3. No head phones or cell phones allowed

College Credit

Students earning an A or B can receive 2 units of college credit at end of semester.

Teacher Contact

Ms.Fletes
M-F 11:00-2:30 or
by e-mail anytime
sfletes@sandi.net
858-496-8260 ext. 149

JOB DESCRIPTION –Student Intern

Responsibilities:

Supervises children and provides direct care under site supervisor or teacher's guidance

Gives specialized attention to each child, responding to individual needs and characteristics. This includes feeding, changing, lifting, bending, holding demonstrating affections, sitting on the floor to be at eye level, and helps with creating activities that enhance the child's growth and development

Maintain a high degree of confidentiality and demonstrates discretion

Maintain positive communication with administrators, teachers, school site personnel, resource teacher, peers, students and parents

Helps teacher keeps records on each child to assure quality care. This may include feeding, sleeping and changing charts

Reports immediately any sign of illness or accident to the Infant Center Teacher.

Set up and prepare breakfast, lunch and snack (plastic gloves required) Maintains a clean kitchen, eating and play areas as assigned

Assist with napping routine

Change sheets on the rest mats and does laundry duties as assigned

Assist teacher with diaper changing and with children's bathroom needs. Help with changing clothing or shoes when needed

Set up bulletin boards at teacher's request

Help supervise student/parent conversations to assure appropriate language and behaviors are used

Supervises a small group of children

Keep self busy throughout the day assisting with daily tasks, interacting with children at all times

Follow appropriate district dress code

Performs related duties as assigned

I, _____ have read and understand that my signature indicates I have been informed of my expectations and responsibilities as an assistant to maintain employment.

Name: _____

Date: _____